



PRINCETON
TEXAS

SPECIFIC USE PERMIT APPROVAL PROCESS

APPLICATION SUBMITTAL	<ul style="list-style-type: none">• SUBMIT COMPLETED APPLICATION FOR REVIEW
PRE-APPLICATION MEETING	<ul style="list-style-type: none">• DISCUSS ANY AND ALL PLANS FOR THE SUP TYPE REQUESTED
DEVELOPMENT DEPARTMENT REVIEW	<ul style="list-style-type: none">• THE PLANNER WILL REVIEW THE APPLICATION, PLANS, AND COMMENTS FROM PRE-APPLICATION MEETING
CITY SECRETARY SETS DATES	<ul style="list-style-type: none">• CITY SECRETARY WILL DETERMINE PUBLIC HEARING DATES (2)• P&Z MEETING FOLLOWED BY NEXT CITY COUNCIL MEETING
NOTICES SENT OUT	<ul style="list-style-type: none">• CITY SECRETARY PREPARES PUBLIC HEARING NOTICES & SUBMITS TO NEWSPAPER FOR PUBLISHING. PUBLIC HEARING NOTICES MAILED TO ALL PROPERTY OWNERS WITHIN 200FT OF THE SUBJECT PROPERTY NO SOONER THAN 15DAYS PRIOR TO PUBLIC HEARING.
1ST PUBLIC HEARING	<ul style="list-style-type: none">• THE P&Z COMMISSION WILL HOLD A PUBLIC HEARING TO HEAR COMMENTS FROM PROPERTY OWNERS AND INTERESTED PARTIES
P&Z ACTION	<ul style="list-style-type: none">• P&Z COMMISSION RECOMMENDS APPROVAL OR DENIAL OF THE SPECIFIC USE PERMIT TO CITY COUNCIL
2ND PUBLIC HEARING	<ul style="list-style-type: none">• CITY COUNCIL WILL HOLD PUBLIC HEARING TO CONSIDER, DISCUSS, AND POSSIBLE ACTION
CITY COUNCIL ACTION	<ul style="list-style-type: none">• SPECIFIC USE PERMIT REQUEST APPROVED OR DENIED BY CITY COUNCIL
DEVELOPMENT DEPARTMENT	<ul style="list-style-type: none">• IF APPROVED DEVELOPMENT DEPARTMENT WILL ISSUE REQUIRED PERMITS FOR THE APPROVED ESTABLISHMENT