

MINUTES OF THE
CITY OF PRINCETON
REGULAR PARKS & RECREATION ADVISORY
BOARD MEETING OF NOVEMBER 5, 2009

The Princeton Parks & Recreation Advisory Board met in a regular session in the Council Chamber at City Hall, located at 306 Main Street Princeton, Texas, on November 5, 2009.

The following Commission Members were present: Chad Larson, Chairmen; Tonya Jones, Secretary; Yvonne Moore, Michelle Keefe, and Kyle Ackerman. The absent Commission Members were Donnie Prentice and Debbie Hamby. The following staff members were present: Cathy Dunkel, Parks Staff and Lee Lawrence, City Administrator.

Mr. Larson called the meeting to order at 7:05 p.m. and certified a quorum was present. Ms. Moore led the Pledge of Allegiance.

Regular Agenda:

Plan Review Proposal

“Discussion, possible approval and recommendation to Princeton Community Development Corporation (hereinafter referred to as the CDC) to accept EAB Services, LLC as the registered accessibility specialist to review plans for ADA compliance for parks projects as noted in the proposal dated October 9, 2009”.

Mr. Larson made a motion to make the proposal to the CDC conditioned upon EAB Services adding a statement acknowledging that the \$475 (Four Hundred Seventy Five Dollar and No/100) fee includes the state required inspection fee. Ms. Jones seconded the motion. The motion was carried by the Board.

City Council Agenda

“Discussion, possible approval and recommendation to the CDC to purchase light poles from Vision Electric, Inc.”.

Mr. Ackerman made a motion to recommend that the CDC purchase the light poles from Vision Electric, Inc. Ms. Moore seconded the motion. The motion was approved.

Light Pole Installation

“Discussion, possible approval and recommendation to the CDC regarding quotes submitted to install light poles at the Princeton Community Park”.

Two bids were submitted. The bid from NEMA 3 Electric, Inc. (hereinafter referred to as NEMA 3) totaled \$24,507 (Twenty Four Thousand Five Hundred Seven Dollars and No/100). The bid from Illuminations totaled \$21,771.60 (Twenty One Thousand Seven Hundred Seventy One Dollars and 60/100) and included a 3 (three) year warranty.

Mr. Lee recommended that additional time be allowed to see if NEMA 3 would match the bid of Illuminations. He noted that he was familiar with the quality of work of NEMA 3 and for that reason he wanted to discuss the price with NEMA 3.

Ms. Keefe made a motion to accept the bid of NEMA 3 conditioned upon NEMA matching the bid in dollar amount and length and type of warranty. Ms. Moore seconded the motion. The motion was carried by the Board.

Local Park Grant Program

“Discussion and possible action to apply for the Texas Parks and Wildlife Department Recreation Grants Branch/Local Park Grant Program for the City of Princeton Heights Park.”.

Ms. Keefe made the motion. Mr. Larson seconded the motion. The motion carried.

Attendance

“Discussion and possible action regarding attendance policy requirements pursuant to the City of Princeton Ordinance No. 2006-06-13, Section VI.

No action was taken by the Board.

Facilities Utilization Agreement

“Discussion and possible approval of the Princeton Facilities Utilization Agreement (hereinafter referred to as the Agreement)”.

Need corrections were note by all members. Mr. Ackerman made a motion the Agreement be approved subject to noted changes. Mr. Larson seconded the motion. The motion was carried by the Board.

Parks Grants and Improvements Projects

Ms. Dunkel and Mr. Lee updated the Board on pending projects.

Financial Report

Status report for October 2009.

December Board Meeting

Next Parks Board meeting set for December 3, 2009 at 7:00 pm. Mr. Larson made the motion setting the date. Mr. Ackerman seconded the motion. The motion was carried by the Board.

Report Agenda

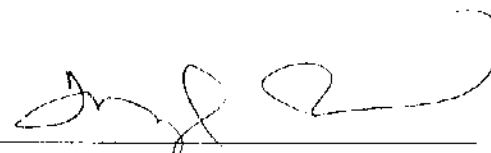
- City of Princeton Infrastructure Improvements Projects
- Texas – New Mexico Power Donation - \$1,800 (One Thousand Eight Hundred Dollars and No/100).

Mr. Ackerman made a motion the meeting be adjourned. Mr. Larson seconded the motion. The meeting adjourned at 9:22 p.m.

These minutes approved on the _____ day of January ¹⁹7, 2010.



Chad Larson, Chairman



Tonya Jones, Secretary