



**CITY OF PRINCETON
APPLICATION FOR SIGN PERMIT
972-736-6169 x 24**

DATE: _____

An incomplete application will delay the review process or cause denial of the application.

Project Address: _____

Legal Description:

Subdivision _____
Block _____ **Lot** _____

Owner Information:

Name _____
Address _____ **City** _____ **State** _____ **Zip** _____
Email _____ **Phone** _____
Cell Phone _____

Sign Contractor Information:

Name _____
Address _____ **City** _____ **State** _____ **Zip** _____
Email _____ **Phone** _____
Cell Phone _____

Applicant Information:

Name _____
Address _____ **City** _____ **State** _____ **Zip** _____
Email _____ **Phone** _____
Cell Phone _____

Electrical Contractor Information:

Company Name: _____
Address: _____ **City** _____ **State** _____ **Zip** _____
Contract Name: _____ **Phone:** _____
Cell Phone: _____

SIGN SPECIFICATIONS: (Attached required renderings, survey, etc)

Banner **Inflatable (Balloon)** **Grand Opening Balloon/Arrangement**

Total Square Footage of Sign _____ Requested Dates _____
(Example - 20 sq. ft. or 2' x 10') (Example-- June 1-June 14, 2010)

A-Frame **Commercial Real Estate** **Individual/Internal Monument**

Unified Monument **Menu Board** **Model Home** **Project Development**
 Panel Kiosk **Subdivision Identity/Monumentation**

Total Square Footage of Sign _____ Sign Height _____ Set Back _____
(Example - 20 sq. ft. or 2' x 10')

Awning Awning Sign Attachments Canopy Wall Projecting Roof (Secondary)

Building Height _____ Length of Building _____

Total Square Footage of Sign _____ (Example – 20 sq. ft. or 2' x 10')

Sign Construction Materials: _____

Proposed Location of Sign: _____

A complete application submittal includes:

- a. A copy of the individual plat with the building lines identified.
- b. A detailed rendering of the property showing the proposed sign and its proximity (feet) to any structure or building line.
- c. A detailed rendering of the proposed sign must be provided with the following information:
 1. Dimensions of the proposed sign
 2. Type of materials to be used in the construction of the proposed sign
 3. Mounting information for the proposed sign and the type of material to be used
 4. For prefabricated signs—any technical information from the sign maker; such as, assumed wind load, glare, intensity, wiring requirement, etc.

Note: Additional information may be requested during the review process.

The Undersigned applicant certifies that the project described herein will be build in accordance with plans and specification submitted at time of application. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Grant of a permit does not presume to give authority to violate or cancel the provisions of any local or state law regulating construction or the performance of construction. When a permit has not been issued within 180 days following the date of application, the application and plan review will expire.

Signature of Applicant

Date

Applicant Name (Please Print Legibly)

For Office Use Only:

Permit Number _____

Fee Paid: _____ Date: _____