

CITY OF PRINCETON

ORDINANCE NO. 2014-02-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PRINCETON, TEXAS, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR REGULATING AND ASSESSING SERVICE CHARGES; PROVIDING FOR COLLECTION OF FEES; REPEALING ANY ORDINANCE IN CONFLICT WITH THE MASTER FEE ORDINANCE, PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY CLAUSE; PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, a Comprehensive Fee Schedule has been prepared and presented to the Princeton City Council which lists the majority of fees that are assessed to cover the costs associated with the efficient operation of the City; and

**WHEREAS**, after careful study and due consideration of the financial plan and City Services, the City Council of the City of Princeton, Texas, has determined that the public welfare would be best served by establishing a Comprehensive Fee Schedule.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PRINCETON, TEXAS THAT THE FOLLOWING FEE SCHEDULE SHALL APPLY:**

**Section 1.            Fees**

<b><u>Water/Wastewater Service</u></b>	<b><u>Amount</u></b>
• Residential Water Service Deposit	\$150.00
• Commercial Water Service Deposit	\$350.00
• Administration Service Fee	\$50.00
• Non-payment Fee to Lock Meter (tampering)	\$100.00
• Water Customer Confidentiality Request	\$5.00
• Insufficient Check Fee	\$30.00
• Customer List	\$15.00 - on page \$25.00 – on labels
• Water Meter Testing 3/4"-5/8" ID or 1" (If accurate of two percent)	\$40.00
• Water Meter Testing Larger than 1" (If accurate of two percent)	\$20.00, plus cost of testing

- Water Rate Charge See approved rate schedule
- Water Service Late Charge, ten percent or a minimum (after the 10<sup>th</sup> day past due) \$10.00
- Water Reconnection Fee \$40.00 - Regular business hours  
\$80.00 – Non-regular business hours
- Sewer Rate Schedule See approved rate schedule
- Water/Sewer Rate (customers outside city limits) 1 ½ times the approved rates
  - Refuse (trash) Rate See approved rate schedule

**Water/Wastewater Installation**

- Water Tap Installation 3/4” – 5/8” ID or 1” \$300.00, plus cost of materials and labor
- Wastewater Tap Installation 4” \$300.00, plus cost of materials and labor

(Anything over 1” water and 4” sewer, developer/builder shall install using City approved meters, material and standards for installation)

- Water Meter Installation 3/4 – 5/8 ID (City Installed) \$175.00
- Water Meter Installation 1 “ (City installed) \$200.00
- Water Meters \$50.00, plus cost of meter
- Backflow Prevention Device \$50.00, plus cost of device
  - Road Boring Permit \$200.00
  - Street Cut Permit \$200.00
  - Construction Water Meter Deposit \$2,000.00



**Notary Charges**

- Notary Public Charges

Protesting a Bill for Non-acceptance or non-payment register and seal	\$4.00
Each Notice of Protest	\$1.00
Protesting in all Cases	\$4.00
Certificate and Seal to Such Protest	\$4.00
Taking Acknowledgement or Proof of any Deed or Other Instrument in Writing, for Registration Certificate and Seal:	
For the First Signature	\$6.00
For Each Additional Signature	\$1.00
Administering an Oath or Affirmation with Certificate and Seal	\$6.00
All Certificates under Seal not Otherwise provided for	\$6.00
Copies of all Records and Papers in their Office for Each Page	\$.50
All Notarial Acts not provided for	\$6.00
Taking the deposition of a Witness	\$0.50 for each 100 words
Swearing a Witness to Depositions making Certificate therefore with Seal and all other Business Connected with Taking Such Deposition	\$6.00

**Miscellaneous Permits**

- Christmas Tree Sales Permit \$50.00
- Solicitors Permit - Master \$200.00/6 months
- Structural Moving Permit \$50.00, plus \$0.32 per mile
- Residential/Commercial Alarm Permits (Original) \$30.00
- Residential/Commercial Alarm Permits (Annual Renewal) \$20.00

- Garage Sale \$5.00
- Demolition Fee \$90.00
- Business License (Original) \$250.00
- Business License (Annual Renewal) \$25.00
- Alcoholic Beverage Permit (Bi-Annual) ½ Fee charged by TABC
- False Alarm Fee \$50.00  
(Assessed after second false alarm)
- Building Trades Permit Fee (Electrical, Mechanical, Plumbing,  
Irrigation/Backflow, Roofing, Foundation, Driveway approach) \$90.00
- Fence Permit \$25.00
- Swimming Pool Permit (in ground Only) \$325.00
- Swimming Pool Permit (above ground) \$50.00
- Excavation Permit Fee \$100.00
- Insufficient Check Fee \$30.00

**Library Fees**

- Copy/Printing, per page \$ .20
- Fax per page \$1.00
- Replacement of Library card \$1.00
- Overdue Fines per day \$ .15
- Lost Material (Books) \$15.00
- Lost Material (DVD's) \$25.00
- Damaged Material \$3.00
- Insufficient Check Fee \$30.00

### **Special Event Permit**

- Administrative Processing Fee (Special Event Permit Fee) \$50.00
- Carnival \$500.00
- Tent Permit Fee \$30.00
- Circus \$500.00
- Outdoor Amusement, other than Carnival \$250.00
- Parade, TxDOT permits may apply No Charge
- NOTE: Proper paperwork must still be filed.
- Late Filing Fee, if applicable \$50.00

### **Municipal Court Fees**

- Municipal Court Security Fee \$3.00
- Municipal Court Technology Fund \$4.00
- Municipal Court Time Payment Fee \$25.00
- Municipal Court Fines/Fees See Approved Schedule
- Municipal Court Records Copy \$0.10 per page
- Offense Records \$0.10 per page
- Sex Offender Records \$1.00 per page
- Police Accident Reports \$5.00
- Insufficient Check Fee \$30.00

### **Sign Fees**

- Sign Contractor's Registration--Annual \$75.00 per yr.
- Sign Contractor's Bond \$5,000.00
- Street Signage Fee Cost of sign and installation for new development, plus 10% administrative fee

- Sign Permit

Up to 50 Square Feet	\$50.00
51 to 100 Square Feet	\$75.00
101 to 150 Square Feet	\$100.00
151 to 200 Square Feet	\$150.00
201 to 250 Square Feet	\$200.00
251 Square Feet and above	\$250.00, plus \$1.00 per square foot in excess of 250 square fee

**Development/Building fees**

• Zoning/Rezoning	\$325.00, plus \$15.00 per acre up to 250 acres and \$8.00 per acre over 250 acres
• Appeal Application	\$100.00
• Zoning Board of Adjustment Variance Application	\$250.00
• Special Use Permit (Zoning)	\$325.00
• Preliminary Plat	\$200.00, plus \$12.00 per acre
• Land Study or Site Plan	\$400.00, plus \$1.00 per acre
• Subdivision Construction Plan Review	\$400.00
• Final Plat	\$325.00, plus \$25.00 per acre
• Minor Plat	\$200.00
• Replat	\$400.00
• County Filing Fee	\$100.00 per document
• Certificate of Occupancy Inspection	\$100.00
• Certificate of Occupancy Re-inspection	\$50.00
• TxDot Permit Application—Residential	\$150.00
• TxDot Permit Application—Commercial	\$500.00

- Consultant Services required for Development Not Indicated (Legal, Engineering and Planning) 100% Actual Cost
- Development Construction Observation (water/sewer/paving/drainage) An escrow account must be setup—Based on contractors/developers/builders estimated cost at time of permitting; Final cost based on submission of copy of contractors/developers/builders Final Pay Invoice. 3% of construction cost
- Park Improvements Fee (Existing Filed Final Plat) (Per residential/multifamily unit) \$100.00
- Park Improvements Fee (Newly Filed Final Plat) As per Princeton Ordinance No. 2008-12-09
- Street Light Electrical Cost 1 month actual electricity cost x 24 months, per street light in new developments
- Street Improvement Fee (New Development) Ordinance As per Subdivision (Latest addition)
- Pro-Rata Based on Specific Project Development Agreement
- Water Impact Fee \$2, 663.00 or the equivalent service unit as identified in Exhibit A of Princeton Ordinance No. 2014-02-10
- Wastewater Impact Fee \$1, 332.00 or the equivalent service unit as identified in Exhibit A of Princeton Ordinance No. 2014-02-10
- Pro-Rata collection Processing Fee 5% of amount collected
- Construction Trailer Permit (temporary) \$250.00
- Temporary Electrical Pole \$100.00
- Building Re-inspection Fee \$75.00
- Plan Review Due to Modification (Residential/Commercial) \$200.00
- Inspections for Which no Fee is Specifically Indicated \$100.00

**Building Permit Fees**

Plan Review Fees are separate fees from the Building Permit fees and are in addition to the Building Permit Fees.

Residential	\$400.00
Commercial	Sixty-five percent (65%) of the Commercial Building Permit Fee
Plan Review Due to Modification (Residential/Commercial)	\$200.00

**Building Permit Valuation**

The Building Permit Fee charged to build a new building, to add on to an existing building, to remodel or to alter an existing building shall be based on the declared valuation of the proposed work.

Residential One and two-family dwelling---the minimum value of \$70.00 square foot of total area under roof shall be used to determine the valuation for the purpose of computing permit fees in accordance with the Building Permits Fee Chart or whichever is greater.

Total Valuation-Residential: The minimum total valuation is determined by multiplying the total square footage under roof by \$70.00 per square foot. For example, a 2,000 square foot residential home would have a valuation of \$140,000.00. Based upon the schedule below a \$140,000.00 valuation would require a building permit fee of \$993.75 (40\*\$5.60) = \$1,217.75.

Total Valuation-Commercial: The minimum total valuation of \$85.00 per square foot of total area under roof shall be used to determine the valuation for the purpose of computing permit fees in accordance with the Building Permits Fee Chart or whichever is greater. For example, a 5,000 square foot commercial building would have a valuation of \$425,000.00. Based upon the schedule below a \$425,000.00 valuation would require a building permit fee of \$993.75 (425\*\$5.60) = \$3,375.75

<b><u>Valuation</u></b>	<b><u>Fee</u></b>
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction there of, to and including \$25,000.00

\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or a fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof.

- Additional Fees may apply at issuance of Building Permit

Water and Wastewater Impact Fees	Ordinance 2014-02-10
Parkland Dedication	Ordinance 2008-12-09
Water Utility Fees	Ordinance 2013-09-09-05
Water Meter Fees	Ordinance 2013-09-09-05

- Model Home Permit \$600.00
- Contractor Registration--annual \$75.00  
(Mechanical, Electrical, Plumbing, Automatic Sprinkler Systems/Backflow, Roofing, Sign, General Contractors, Swimming Pool, Utility, Solicitors, Fence, and Foundation)

- Fire Plan Review and Permit Fee

- Plan Review Fee
 

1 to 100,000 square feet	\$0.035 per square foot of building area Minimum \$60.00
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100,001 to 300,000 square feet	\$3,500.00 for first 100,000 square feet <b>plus</b> \$0.017 for each additional sq. ft. of area
300,001 and up square feet	\$6,900.00 for the first 300.00 square feet <b>plus</b> \$0.01 for each additional sq. ft. of area

- Fire Reinspection Fee \$35.00
- Additional Fire Review Fees
  - Burn Permit Fee--Annual \$20.00
  - Commercial Change of Occupancy Inspection Fee \$100.00
  - Environmental Site Assessment per hour \$50.00
  - Fireworks (outside) \$300.00
  - Flammable & Combustible Liquid Storage Tanks (new installation) each tank—annual \$250.00
  - LP Gas Stationary Tank (new installation) each tank--annual \$250.00
  - Pyrotechnics-theatrical effects--annual \$500.00
  - Pyrotechnics-theatrical effects per event \$100.00
  - Restamp, lost plans or addendum to project \$30.00 per hour
  - Tank or fuel line repair (LP gas or flammable/ Combustible liquids) \$200.00 per site

**Park User Fees**

- Athletic Fields
  - Organized Leagues (Fields 1,2 & 3) \$ 4.00 per participant/within PISD plus 20% lighting fee  
\$15.00 per participant/outside PISD plus 20% lighting fee
  - Individual Practice – No Lights \$10.00 per hour
  - Individual Practice – With Lights \$30.00 per hour
  - Tournament Fees
    - Tournament \$75.00 plus 20% of lighting cost

- Per Team \$25.00
  - Deposit \$200.00
  - Concession Stand \$90.00 per 4 hours
- Participation Fees
  - Individual Resident \$15.00
  - Individual Non Resident \$20.00
- Non Athletic Reservations
  - P.O.W. Park Pavilion \$25.00 per 4 hours
    - Deposit \$50.00
    - Electricity \$35.00
  - Memorial Park Gazebo – Resident \$25.00 per 4 hours
    - Deposit \$75.00
    - Electricity \$35.00
  - Memorial Park Gazebo – Non Resident \$50.00 per 4 hours
    - Deposit \$100.00
    - Electricity \$35.00
- Concession Stand
  - Non-Profit Organization within PISD \$60.00 per 4 hours
  - Public \$75.00 per hour

**Park User Fees – Non Profit Organizations**

- Athletic Fields: (Fields 1, 2 & 3)
  - Organized Leagues \$4.00 per participant
  - Lighting Charge 20% of lighting cost
  - Tournament Fees
    - Tournament \$50.00
    - Per Team \$20.00
    - Lighting Charge 20% of lighting cost
    - Deposit \$200.00

**Park User Fees – Miscellaneous**

- Insufficient Check Fee \$30.00

**Section 2. Repeal of Conflicting Ordinances.**

This Ordinance shall be and is hereby declared to be cumulative of all other ordinances of the City of Princeton, and this Ordinance shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

**Section 3. Severability.**

If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance; and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

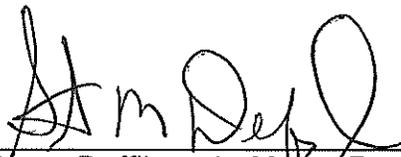
**Section 4. Penalty**

Any person violating the terms and provisions of this ordinance shall, upon conviction, be punished by a fine of not more than Five Hundred Dollars (\$500.00) and each and every day this ordinance is violated shall constitute a separate offense.

**Section 5. Providing an Effective Date.**

The ordinance shall become effective immediately upon its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF PRINCETON, TEXAS, ON THIS THE 24 DAY OF February, 2014.**

  
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Steve Deffibaugh, Mayor Pro Tempore Date

ATTEST:

  
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LESIA THORNHILL, City Secretary Date 2-25-14



# EXHIBIT A

**TABLE 3.1  
SERVICE UNIT EQUIVALENCY TABLE**

Meter Size	Maximum Capacity (gpm)	Meter Type	Capacity Equivalent
0.75"	25	Multijet	1
1"	35	Multijet	1.4
1.5"	70	Multijet	2.8
2"	100	Multijet	4
4"	600	Turbine Class I	24
6"	1250	Turbine Class I	50
8"	1800	Turbine Class I	72