MINUTES OF THE
CITY OF PRINCETON
REGULAR PARKS & RECREATION ADVISORY
BOARD MEETING OF October 2, 2008

The Princeton Parks & Recreation Advisory Board Meeting met in regular session in the Council Chamber at City Hall, 306 Main Street, on October 2, 2008.

The following Commission Members were present: Randy Hosier, Teresa Noble, Chad Larson, Michelle Keefe, and Yvonne Moore. Absent Commission Members were: Allen Barnfield and Debbie Hamby. The following staff members were present: Cathy Dunkel, Economic Development, Jeff Cartwright, Director of Public Works and Lee Lawrence only during Regular Agenda item number 4, City Administrator.

Randy Hosier called the meeting to Order at 7:00. Mr. Hosier gave roll call and certified that a quorum was present, followed by the Pledge of Allegiance led by Chad Larson. Randy Hosier's voice was impaired because of a cold. Michelle Keefe acted in his behave during the meeting to assist him. There were technical difficulties with the recorder system therefore this meeting was not recorded.

Consent Agenda:

"Discussion and possible approval of the Princeton Parks and Recreation Board regular amended meeting minutes of September 4, 2008." Teresa Noble made a motion to approve the minutes. Chad Larson seconded the motion. The motion carried unanimously.

Regular Agenda:

1. "Discussion regarding City of Princeton Parks and Recreation Parkland Dedication Ordinance." Cathy Dunkel reported that Lee Lawrence presented the

ordinance to the City Council on September 23rd. The City Council deferred any action until the October 14th meeting.

2. "Discussion and possible action regarding repairs on 500 West College Street and the bridge entering into Princeton Community Park/POW Camp." Jeff Cartwright presented much information to the Park and Recreation Board as outlined below.

- The flooding of 2007 received money from FEMA in the amount of $43,900 for repairs at that time.
- Lemons Transport Company is being considered for the work on the bridge. They have experience with building houses, bridges, walkways and pathways. Jeff Cartwright met with Mr. Lemon on September 30 on site to discuss the building and expansion of the bridge. Options are a 24 foot bridge that will allow close 2 lanes of traffic or a 28 foot bridge which will allow more rooms for cars. The plan is to keep it simple so no add-ons. The bridge will be composed of head walls with piers sunk 15 to 16 feet down along with metal floor with concrete. The style is of the "old-style" bridge. The bridge will be engineered to withstand the weight of a fire truck. This approach is a very cost effective approach and they are working on the price currently. The City of Princeton would take care of the water and sewage lines.
- Once the bridge is completed can start working on road. Jeff wants to build up the road to better meet the bridge. The road will be a composite of concrete and asphalt. Chad Larson questioned the current state of the work on the road. Chad also gave his suggestions. Jeff explained that with the new physical year some money is available to make minor improvements

to the road. Chad also stated that this is a major concern for the people of Princeton.

- The order of completion of these items is: bridge, water and sewage lines, and then the new road.
- Cathy Dunkel stated that communication to the public of the closure of the park during this time of improvement will be published in the water bills and local newspaper.
- No action was taken by the board.

3. "Discussion and possible action regarding the $1,000 donated for park improvement from Texas New-Mexico Electric Power Co." The meeting scheduled with Barry Bonds to present the check to Cathy Dunkel on September 23rd was canceled. He now plans to send the check via the U.S Postal services and on October 28th at the next City Council Meeting a dummy check will be presented. We discussed several item to use the money to obtain (paint for the fields, improvement of the dug-outs, and sun screen shads for the top of the dug-outs). Teresa Noble made a motion to use the funds to purchase white dug-out sun screen shads with the Texas New-Mexico Electric Power Co. logon on them. The motion was seconded by Randy Hosier. The motion carried unanimously.

4. "Discussion and possible action for Chad Larson, Board Member, to give a report about Princeton ISD and the Corporate Equipment." Chad Larson started discussion and reporting as outlined with the items below. The 1st half of the items listed below is about the Corporate Equipment and is labeled according. The 2nd half of the items listed below is about Princeton ISD involvement for the recreation center and is labeled according.

Corporate Equipment:

- A letter with an official letter head is required to outline the direction of the corporate donated equipment.
- Four corporations have been contacted by Chad Larson. At this time of the year their funds are allocated towards Toys-for-Tots and Christmas items for children. But the 1st of the year more funds will be available.
- Lee Lawrence joined the meeting at this time. He had done nothing with regards to the letter because he needed more information from Chad. Lee and Chad discussed what was needed in the letter. Chad said a separate department was needed and Lee stated Princeton doesn't have one. But Lee said that Princeton does have a budgetary department. Chad agreed with Lee that would be adequate for the corporation requirements. The letter must contain words outlining the start up of a recreation center along with the needs to accomplish it.

Princeton ISD:

- Chad Larson met with Phil Anthony PISD superintendent about a month ago for about 1 hour to 1 ½ hours. Phil thoughts and comments to Lee are outlined below.
    - His concern is for the school and the citizens of Princeton.
    - School system is taking on more of the City's responsibilities.
    - He does see the benefit of a recreation center but doesn't want any more strain on the schools.
    - The City of Princeton would have to pay the salary for a janitor.

- He does want to see a recreation center but there must be a balance between the school and the citizens of Princeton.

Two separate actions were taken. The 1st action was regarding the Corporate Letter for the donation of equipment. Randy made a motion of "no action" regarding the Corporate Letter at this time. Chad Larson seconded the motion. The motion carried unanimously. The 2nd action was regarding PISD. Teresa made a motion for Lee Lawrence to pursue an agreement with PISD for facilities for the recreation center. Chad Larson seconded the motion. The motion carried unanimously.

Report Agenda:

Chairman: None

Vice-chairman: None

Board Members: None

Report or Updates from City Staff:

- Community Services: Cathy Dunkel will talk with the Mayor to help set this up.
- Volunteers using City equipment:
  - Jeff Cartwright stated that volunteers could use only weed eaters.
  - Michelle Keefe may have volunteers from Boy Scotts and local Churches. They could help paint the restrooms. Michelle just needs to call Jeff to setup a time with the volunteers.
- Rehab the baseball fields: Jeff reported how the fields have been adversely affected because of the method used by PYSA in their up keeping the fields. He plans to blade the fields back out using the dirt that was been pushed outward forming a bowl shape. A meeting with PYSA is also planned to revisit the contract agreement made between them and the City of Princeton.

- Texas Park & Wildlife Grant: Cathy Dunkel informed the board that we lost that grant for a new recreational trail.
- Outdoor Recreation Grant: Cathy Dunkel informed the board that on October 15th an onsite visit will be held.
- Letter from a citizen: Cathy Dunkel informed the board about an email she received from a citizen asking for a donated location for the use of training children age 8 and up which also included adults in the art of boxing. Cathy reported to him that no space was available. Chad Larson made suggestions and Michelle Keefe also made suggestions about using church gyms.
- Website Designer: Cathy Dunkel met with the website designer and redesigned a few changes for the Park & Recreation location. It will be located by itself.
- Sign Advertisement: Cathy Dunkel and Jeff Cartwright discussed the promotion of signs (4X8) on the baseball fields for advertisement. This would be a good source of income for Parks & Recreation.

Report Items and/or Requests for the Board:

- The next meeting will be held November 6, 2008 at 7:00 p.m. in the Council Chamber.
- For the next meeting a mission statement for the Parks & Recreation Board is required from the board members.
- A mandatory board meeting for Yvonne Moore, Debbie Hamby, Chad Larson and Allen Barnfield is being planned for Saturday October 25th from 8:00 a.m. to 12:00 p.m. at City Hall.

Adjournment:

Teresa Noble made a motion to adjourn the meeting. Randy Hosier seconded the motion. The motion carried unanimously. The meeting adjourned at 8:37 p.m.