

MINUTES OF THE
CITY OF PRINCETON
SPECIAL PARKS & RECREATION ADVISORY
BOARD MEETING OF June 2, 2009

The Princeton Parks & Recreation Advisory Board met in a special session in the Council Chamber at City Hall, located at 306 Main Street Princeton, Texas, on June 2, 2009.

The following Commission Members were present: Chad Larson, Chairmen; Michelle Keefe, Vice Chairman; Tonya Jones, Secretary; Debbie Hamby, Yvonne Moore, Donnie Prentice, and Kyle Ackerman. There were no absent Commission Members. The following staff members were present: Cathy Dunkel, Parks Staff and Lee Lawrence, City Administrator.

Mr. Larson called the meeting to order at 7:09 p.m. and certified a quorum was present. Mr. Prentice led the Pledge of Allegiance.

Consent Agenda:

“Discussion and possible approval of the Princeton Parks and Recreation Board special meeting minutes of May 19, 2009”. Ms. Keefe made a motion to approve the minutes. Mr. Ackerman seconded the motion. The motion was unanimously approved.

Special Agenda:

2009 – 2010 Budget

“Discussion of the proposed budget for the fiscal year 2009- 2010”.

Ms. Dunkel provided a copy of the 2nd draft of the 2009 – 2010 fiscal year budget. Based on information provided by Mr. Lawrence, the final budget should be available July 2009. He pointed out that salaries still need to be addressed. He said that the final budget will depend largely on revenue from sales taxes and that amount is unknown at this time. Mr. Lee projected a 2% decrease in revenue. No action was taken by the Board.

2009 Collin County Project Funding Assistance Program

“Discussion, possible approval and recommendation to the Princeton Community Development Corporation to provide funds for park improvement at the Princeton Community Park/POW Camp”. This is a matching funds program. The estimated cost of the Project is \$1,290,000.00 (One Million Two Hundred Ninety Thousand Dollars and NO/00). The Project would consist of a 1.9 mile trail, a disc golf course, a skateboard park and a splash pad. The Program would pay half the cost and the City of Princeton would pay the remainder. Based on the information provided by Ms. Dunkel there is no deadline for completing the Project and if the City were unable to pay its portion, the Program would lower its dollar amount to match the amount the city could pay.

Mr. Ackerman made a motion to recommend to the Princeton Community Development Corporation to provide funding for the 2009 Collin County Project Funding Assistance Program. Mr. Prentice seconded the motion. The motion was unanimously approved by the Board.

City Council’s Agenda“

Discussion and possible action regarding written procedures for the Parks Board/City Council”. Mr. Lee provided a copy of Ordinance No. 2001-05-09 “City Council Rules of Order and Procedure”. Mr. Lee assured the Board that the Council is committed to adhering to the procedures outlined in the in Ordinance. Some of the Board members raised concerns that the Council recently violated the Ordinance. Mr. Lee once again, stated that the Mayor and Council are committed to adhering to the Ordinance.

Ms. Jones raised the issue of City Staff directing Park Board Meeting Minutes by instructing the Secretary of the Parks Board not to input certain information in the minutes. Mr. Lee said he was unaware of the issue. Mr. Lee said that City Staff should not be directing, editing, or censoring the statements of Parks Board Members.

Ms. Jones made a recommendation that the Parks Board create a written procedure for handling “Special Meeting” by the Council with Parks issues on the Agenda, any written memos from the Board to the Council, and the procedure for representing the Board when appearing before the Council. Chairman Larson volunteered to write the procedure.

Mr. Ackerman made a motion that Mr. Larson write a proposed procedure to address recommendations to the Council, speaking before the Council on behalf of the Parks Board, and any written communication between the Parks Board and the City Council. Ms. Moore seconded the motion. The motion was unanimously approved by the Board.

Park Grants

“Discussion and status report on park grants”. No new information was provided. No action was taken by the Board.

Park Improvement Project

“Discussion and status report on park improvement”. Per Mr. Lawrence the contract for repairs, water, and sewer should be awarded by June 23, 2009. Ms. Hamby recommended screening of the Pavilions at the park. Ms. Dunkel said that she would follow up on the cost of screening the pavilions. No action was taken by the Board. .

Recreation Department

“Discussion regarding proposed programs for summer months.” Mr. Larson proposed that summer active be scheduled at the park. He suggested low cost programs like movie night and music under the stars. Mr. Larson asked for other suggestions. Included in the suggestions for year around park activities were a farmer’s market, fireworks, pumpkin patch and a flag program.

Ms. Dunkel said that she would follow up at the next meeting with information from neighboring cities (offering movie in the park night) on the cost of movie night at the park and

any legal issues concerning copyright. She recommended that no activity be done until additional improvements are made at the park and funds are in the budget for actives. Ms Dunkel was asked when she thought the improvements needed would be completed and she said before the end of the summer. The Board agreed to continue the discussion at the next meeting.

Report Items:

- City Infrastructure Project

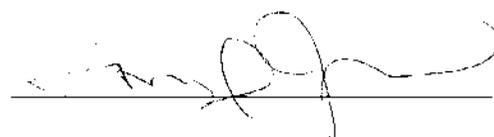
The next Parks Board Meeting will be Thursday, July 2, 2009 at 7:00 p.m.

Mr. Ackerman made a motion the meeting be adjourned. Mr. Larson seconded the motion. The meeting adjourned at 9:42 p.m.

These minutes approved on the 6th day of August, 2009.



Chad Larson, Chairman



Tonya Jones, Secretary