

MINUTES OF THE
CITY OF PRINCETON
REGULAR PARKS & RECREATION ADVISORY
BOARD MEETING OF APRIL 1, 2010

The Princeton Parks & Recreation Advisory Board met in a regular session in the Council Chamber at City Hall, located at 306 Main Street Princeton, Texas, on April 1, 2010.

The following Commission Members were present: Chad Larson, Chairmen; Tonya Jones, Secretary; Donnie Prentice, Bill Glass and Kyle Ackerman. The following Commission Members were absent: Yvonne Moore. The following staff members were present: Cathy Dunkel, Parks Staff; Jeff Cartwright, Public Works, Sgt. Robert Michnick, Police Department and Lee Lawrence, City Administrator.

Mr. Larson called the meeting to order at 7:06 p.m. and certified a quorum was present. Mr. Prentice led the Pledge of Allegiance.

Consent Agenda: The Princeton Parks and Recreation Board minutes for March 4, 2010 were approved.

Regular Agenda:

1. Princeton Police Department

“Discussion and possible action regarding security and patrol at Princeton parks.” Sergeant Robert Michnick advised the Board on actions taken by the police department to keep the parks safe. No action was taken by the Board.

2. Maintenances

“Discussion and possible action regarding the maintenances of the Princeton parks.” Mr. Jeff Cartwright updated the Board on measures taken by the Public Works Department on keeping the parks clean, safe, and functional. No action was taken by the Board.

3. Duties

“Discussion regarding the duties of the Princeton Parks & Recreation Advisory Board, City Staff, and City Council”.

Ms. Dunkel reviewed the duties and roles of each party. No action was taken by the Board.

4. Spring Onion Festival

“Discussion and possible approval of participation in the Spring Onion Festival on Saturday, April 24, 2010 from 9:00 am to 4:00 pm at the Princeton High School”.

The Board discussed sharing a booth the City of Princeton, The Community Development Corp., and the Economic Development Corp. Mr. Kyle Ackerman made a motion that the Board share a booth with the aforementioned entities. Mr. Donnic Prentice seconded the motion. The motion was unanimously carried.

5. Facilities Utilization Agreement

“Discussion and status report regarding the agreement between the PYSA and the City of Princeton for 2011”.

The Board raised concerns about PYSA housing a structure on public parks year round. The Board voiced concerns that the structure was outside of the terms of the lease, as well as, liability for injuries that third parties might suffer. The Board had also asked that PYSA’s leasing to 3rd parties of the facility to 3rd parties be addressed.

Mr. Lawrence informed the Board the City Attorney advised him that she did not see a problem PYSA maintaining a temporary structure on City Park grounds year around, nor did she see a problem with PYSA renting out the structure to 3rd parties, nor was she concerned

about liability for injuries that might occur. He went on to say the City Attorney and City Council believed the likelihood of injury was low.

Ms. Jones asked if the City Attorney had issued a “formal written opinion addressing the issue noted above and the Facilities Utilization Agreement with PYSA. Mr. Lee said no, it was not a formal opinion. Ms. Jones voiced concern about: 1) public safety, 2) indemnification, 3) possible “hold harmless”, and 4) other children/children’s organizations in the City of Princeton not receiving the same privileges as PYSA.

Mr. Lawrence agreed to ask the City Attorney to issue a formal opinion.

6. Ordinance- Fee Schedule Revision

“Discussion and status report regarding the new revised Ordinance No. 2009-05-26-02 (Comprehensive Fee Schedule) that relates to park and recreation fees for the FY2011”.

No action was taken by the Board.

7. Texas – New Mexico Power Donation

“Discussion and possible action regarding the donation of \$1,800 for improvements for the Princeton Community Park”.

Mr. Prentice made a motion to donate \$600 towards fireworks for the 4th of July. Mr. Glass seconded the motion. The motion was unanimously carried.

8. Parks Grants and CIP Park Projects

“Discussion and status report on grants and park improvements”.

Ms. Dunkel provided the following updates:

- Cross Engineer did a topographic survey that was done today, 04/01/2010, for the trail and disc golf course;

8. Financial Report

- a. Discussion of expenditures in March.
- b. Sales Tax Analysis.

9. Report Agenda

- a. Funding for Step Program will be announced in November. Receiving funding from TX DOT for the US 380 Enhanced Streetscape Project is not contingent on funding for the Step Program.
- b. The city is 40% to 50% complete on the water lines at 4th Street and Longneck.
- c. Community Services: Saturday, April 10, 2010 from 8:00 am until 12:00 noon.
- d. Next Meeting: May 6, 2010

10. Future Agenda Items

- a. Vice Chair for Parks Board
- b. Bids on Park Repairs
- c. Formal Attorney Opinion on Parks Agreements
- d. Fire Works

11. Adjournment

Mr. Ackerman made a motion that the meeting be adjourned at 9:29 pm. Mr. Prentice seconded the motion. The motion was unanimously carried.

These minutes approved on the 1st of May 2010.



Chad Larson, Chairman



Tonya Jones, Secretary