

MINUTES OF THE
CITY OF PRINCETON
4B PRINCETON COMMUNITY DEVELOPMENT CORPORATION
MEETING OF OCTOBER 23, 2008

The 4B Princeton Community Development Corporation met in a joint meeting with 4A Economic Development Corporation special session in the Council Chamber at City Hall, 306 Main Street, on Thursday, October 23, 2008 at 7:00 PM.

The following Board Directors were present: Vice-President/Mayor ProTempore Billy Combest, Barbara Palmer, Jill Addington, John Rosbury, Bill Glass and Fred Fennell. The following Staff Members were present: Economic Development Coordinator, Cathy Dunkel and Lee Lawrence, City Administrator. The following Board Director was absent: President/Mayor Steven Deffibaugh.

Vice-President/Mayor ProTempore **Combest** presided and called the meeting to order at **7:06 p.m.**

Vice-President/Mayor ProTempore **Combest** called roll and certified a **quorum was present.**

4A Councilmember **Wheeler** led the corporation members in an **Invocation.**

Vice-President/Mayor ProTempore **Combest** led the corporation members in the **Pledge of Allegiance.**

Vice-President/Mayor ProTempore **Combest** then announced **Citizen Appearance**, to which no one came forward.

Vice-President/Mayor ProTempore **Combest** then announced Consent Agenda: **(a)** "Discussion and possible approval of the 4B Princeton Community Development Corporation work session meeting minutes of May 8, 2008." **(b)** "Discussion and possible approval of the 4B Princeton Community Development Corporation regular

meeting minutes of May 8, 2008.” **(c)** “Discussion and possible approval of the 4B Princeton Community Development Corporation regular meeting minutes of June 12, 2008.” **(d)** “Discussion and possible approval of the 4B Princeton Community Development Corporation special meeting minutes of June 23, 2008.” **(e)** “Discussion and possible approval of the 4B Princeton Community Development Corporation regular meeting minutes of August 14, 2008.” Director **Glass made a motion to approve the minutes a, b, c, d, and e, with the changes on June 23, 2008 under Regular Agenda (10) to take out the sentence “Member Palmer abstained.”** Director **Palmer seconded the motion.** The motion carried unanimously.

Vice-President/Mayor ProTempe **Combest** then announced the first item under the Special Agenda: “Discussion and possible approval to accept WPR Design Studio/Mike Roberts’ proposal regarding architectural design services for the design & development of multiple phase of redevelopment for the City of Princeton.” Mike Roberts made a presentation to the directors. Director **Palmer made a motion to approved the proposal with the agreement that 4A Princeton Economic Development Corporation pays for half of the fee.** Director **Addington seconded the motion.** The motion carried unanimously.

Vice-President/Mayor ProTempe **Combest** then announced the second item under the Special Agenda: “Discussion and possible action regarding membership to the Texas One Program for marketing and outreach program.” This item was removed from the agenda.

Vice-President/Mayor ProTempe **Combest** then announced the third item under the Special Agenda: **(a)** “Discussion regarding the expenditures for the month of July and August 2008.” **(b)** “Project Status Report” Coordinator Cathy Dunkel spoke on the

item. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the fourth item under the Special Agenda: "Discussion regarding the Sales Tax Analysis." City Administrator, Lee Lawrence spoke on this item. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the fifth item under the Special Agenda: "Discussion and possible action regarding Directors of the Economic Development Corporation to attend a one-day course for community leaders who are interested in learning the fundamentals of economic development at the local level." Coordinator Cathy **Dunkel** asked the directors if anyone would like to attend. At this time no one could attend. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the sixth item under the Special Agenda: "Discussion regarding an up-to-date status report from Retail Coach." Coordinator Cathy **Dunkel** spoke on this item. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the seventh item under the Special Agenda: "Discussion regarding the funds awarded to the City of Princeton by the Collin County Open Space Grant for park improvements." Coordinator Cathy **Dunkel** and City Administrator Lee **Lawrence** spoke on this item. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the eight item under the Special Agenda: "Discussion and possible action regarding the purchase a new concession stand for the Princeton Community Park/P.O.W. Camp." Coordinator Cathy **Dunkel** and City Administrator Lee **Lawrence** spoke on this item. **No action required.**

Vice-President/Mayor ProTempe **Combest** then announced the "Report or/and Updates from City Staff."

1. Code Compliance and Developments – Coordinator Cathy Dunkel read the reports from Bryant Childers and Kathy Morris.
2. Ranked 3rd for Fastest Growing Metro City for 2007-2008 – Coordinator Cathy Dunkel announced this to the directors
3. Princeton Area Chamber of Commerce Directory – Coordinator Cathy Dunkel show the directors the finish directory
4. Princeton Day for Clean Up – Coordinator Cathy Dunkel announced the next month clean up day
5. Open meeting/Public information training session on October 25, 2008 from 8:00 a.m. to 10:00 a.m. Mandatory Attendance - Coordinator Cathy Dunkel reminded the directors Sara Morrison, Chuck Campbell and Dave Stephans to attend
6. Attorney General ruling regarding Report Agendas – City Administrator Lee Lawrence about the new ruling by the Attorney General

Vice-President/Mayor ProTempe **Combest** then announced the "Report Agenda." Vice-President/Mayor ProTempe **Combest** stated that based on the Attorney General ruling the 4B will omit this item from the future agendas.

1. President – No Comments
2. Director Member – No Comments

Vice-President/Mayor ProTempe **Combest** then announced the "Agenda Items and/or Requests for the Board." Next meeting – November 13th

Director **Rosbury** made a motion to adjourn. Director **Fennell** **seconded the motion.** The **motion carried unanimously.**
The **meeting adjourned at 10:07 p.m.**