

MINUTES OF THE
CITY OF PRINCETON
PRINCETON COMMUNITY DEVELOPMENT CORPORATION
REGULAR MEETING OF MAY 14, 2015

The Princeton Community Development Corporation met in a regular session in the Council Chamber at City Hall, 123 W. Princeton Drive, on Thursday May 14, 2015 at 6:35p.m.

The following CDC Board of Directors were present: President Fred Fennell, Vice-President/Councilmember Steven Deffibaugh, Director Brigitte Baker, Director Gerald Dotson and Director/Councilmember David Kleiber. Director Richard Sheehan was absent. The following Staff Members were present: Derek Borg, City Manager and Kathy Morris, CDC Co-coordinator, and Amber Anderson, Development Department.

CDC Vice-President/Councilmember **Deffibaugh presided and called the meeting to order at 6:35p.m.**

CDC Vice-President/Councilmember **Deffibaugh called roll** and certified a **quorum was present.**

CDC Vice-President/Councilmember **Deffibaugh led the CDC Directors and staff in the invocation.**

CDC President **Fennell assumed presiding** over the meeting.

CDC Director **Dotson led the CDC Directors and staff in the Pledge of Allegiance.**

CDC Director **Baker led the CDC Directors and staff in the Texas State Flag Allegiance.**

CDC President **Fennell announced the Citizens Appearance:**

Citizens are allowed 3 minutes to speak. The Community Development Corporation is unable to respond to or discuss any issues that are brought up during this section that are not on the agenda, Texas other than to make statement of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

NO ONE SPOKE

CDC Fennell announced the Consent Agenda:

All Consent Agenda items are considered to be routine by the Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Director so request, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

1. Possible approval of the Princeton Community Development Corporation Regular Meeting Minutes of April 9, 2015.

CDC Vice-President/Councilmember **Deffibaugh made a motion to approve the CDC Regular Meeting Minutes of April 9, 2015.** CDC Director **Dotson seconded the motion.** The **motion carried 5-0**

Regular Agenda

1. CDC President **Fennell** announced **Regular Agenda Item #1**: “Presentation, discussion and possible action regarding the Cotton Gin property, owner Mimi Shin.”
NO ACTION TAKEN

2. CDC President **Fennell** announced **Regular Agenda Item #2**: “Update, discussion and possible action regarding the Community Park, Veterans Park and the Parks System.” (Ken Smith)
 - a. Proposed parks layouts**NO ACTION TAKEN**

3. CDC President **Fennell** announced **Regular Agenda Item #3**: “Update, discussion and possible action regarding cost estimates and funding park playground equipment—handicap, regular.”
Vice-President/Councilmember **Deffibaugh** made a motion to place this item on the DC 2015-2016 Budget. Director **Dotson** seconded the motion. The motion carried unanimously. 5-0

4. CDC President **Fennell** announced **Regular Agenda Item #4**: “Update, discussion and possible action regarding the Disc Golf Course.”
NO ACTION TAKEN

5. CDC President **Fennell** announced **Regular Agenda Item #5**: “Update, discussion and possible action regarding the future Parkview Heights Park.”
NO ACTION TAKEN

6. CDC President **Fennell** announced **Regular Agenda Item #6**: “Update, discussion and possible action regarding the Downtown Overlay District.”
NO ACTION TAKEN – TO BE DISCUSSED IN EXECUTIVE SESSION

7. CDC President **Fennell** announced **Regular Agenda Item #7**: “Update, discussion and possible action regarding the purchase of the Methodist Church property on N. 4th Street.”
NO ACTION TAKEN

8. CDC President **Fennell** announced **Regular Agenda Item # 8**: “Receive a report, hold a discussion and take possible action regarding the following items:
 - a. Budget Update--
 - b. Sales Tax Revenue-discrepancy results from State Comptroller’s Office
 - c. Residential Building Permit Report
 - d. **Next Meeting: June 11, 2015 Regular Meeting** (Director Dotson will not be present for the June meeting)

9. CDC President **Fennell** announced **Regular Agenda Item #9**
“Manager’s Report”
 - a. **Update on City Projects**

10. CDC President Fennell announced Regular Agenda Item #10:

“Consider a request for items to be placed on future agenda and NOT for discussion of these requests at this time:

- a. **June meeting---Estimates for landscape for Princeton Drive corners—3 options (Ken Smith)**
- b. **June meeting---Identify all parks within City and who is responsible for each (City or HOAs)**
- c. **June meeting---City Celebrations/Events**
- d. **Planner**
- e. **Cotton Gin property**
- f. **Parkview Heights Park Development Phase Plan**
- g. **Parks Project – Ken Smith**
- h. **2015-2016 proposed CDC Budget**
- i. **Workshop on Methodist Church property**

Item #13 opened at this time – Travel to the Methodist Church property on 4th Street to tour the facilities was opened at this time (7:56pm). All Directors and Staff traveled to the property.

11. CDC President Fennell announced Regular Agenda Item EXECUTIVE SESSION:

Executive Session: Under the terms of Chapter 551 of the Texas Government Code the Community Development Corporation may enter into CLOSED SESSION or Executive Session to discuss the following:

- a. **Downtown Overlay District**

CDC Directors adjourned into Executive Session at 8:24pm

CDC Directors re-opened the CDC Regular Meeting at 9:18pm.

12. Action pertaining to Executive Session

Vice-President/Councilmember Deffibaugh made a motion to proceed as directed. Director Baker seconded the motion. The motion carried unanimously. 5-0

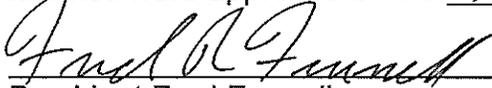
13. CDC President Fennell announced Regular Agenda Item #14: “Travel to the Methodist Church property on N. 4th Street to tour the facilities.”

Item #12 opened after Item #10 and prior to the Executive Session Item #12.

14. “Adjournment”

Vice-President Deffibaugh made a motion to adjourn the meeting. Director Baker seconded the motion. The motion carried unanimously. 5-0. Meeting adjourned at 9:19pm.

Minutes were approved on the 25 day of June 2015.



President Fred Fennell



City Manager Derek Borg