

MINUTES OF THE  
CITY OF PRINCETON  
PRINCETON COMMUNITY DEVELOPMENT CORPORATION  
SPECIAL MEETING OF AUGUST 22, 2013

The Princeton Community Development Corporation met in a special session in the Council Chamber at City Hall, 123 W. Princeton Drive, on Thursday, August 22, 2012 at 6:30 p.m.

The following CDC Board of Directors was present: President/Councilmember Steven Deffibaugh, Director Brigitte Baker, Director Fred Fennell, Director Gerald Dotson and Director Rick Neudorff. Director Richard Sheehan was absent. One vacancy at this time.

The following Staff Member was present: Derek Borg, City Manager, Kathy Morris, CDC Coordinator, Cathy Crane, Finance Director and Tommy Mapp, Public Works.

CDC President Deffibaugh presided and called the meeting to order at 6:35p.m.

CDC President Deffibaugh called roll and certified a quorum was present.

CDC President Deffibaugh led the directors and staff in the invocation.

CDC President Deffibaugh led the directors and staff in the Pledge of Allegiance.

CDC President Deffibaugh led the directors and staff in the Texas State Flag Allegiance.

CDC President Deffibaugh announced Citizen Appearance.

CDC President Deffibaugh announced Consent Agenda: "Discussion and possible approval of the Princeton Community Development Corporation Meeting Minutes of August 8, 2012." Director Neudorff made a motion to approve the minutes. Director Fennel seconded the motion. The motion carried unanimously. 5-0

**Workshop Agenda**

CDC President Deffibaugh announced Workshop Agenda Item 1: "Joint review, discussion and possible action with the Economic Development Corporation regarding the interlocal agreement between the City of Princeton, Economic Development Corporation, Community Development Corporation and the Princeton Chamber of Commerce." This item was acted on at the August 8, 2013 meeting.

CDC President Deffibaugh announced Workshop Agenda Item #2: "Review, discussion and action regarding the 2013-2014 CDC Budget Projects:"

- a. Chamber of Commerce -- \$3,000.
- b. July 4<sup>th</sup> Fireworks Celebration --- \$7,500.00
- c. Visitor Center – Caboose --- table until next year's budget
- d. Easter Egg Hunt -- \$500.00
- e. Christmas Tree Lighting -- \$200.00
- f. Temporary Ice Skating Rink for holiday season --- table until next budget
- g. Downtown Parking & walking trail project --- \$155,000.

- h. Walking Bridge for Disc Golf Course – Tommy Mapp obtaining costs
- i. Skate Board Park – Tommy Mapp (Director Neudorff has contacted Tony Hawk Foundation for information)
- j. POW Water Tower refurbishing – table until next year’s budget
- k. ISCS membership & attendance --- \$2,600.00 share with Item l
- l. TEDC membership & attendance --- see item k
- m. Promotional Brochure --- \$4,000. Share with item n (advertising)
- n. Promotional Map --- see item m

Director Baker made a motion to increase Budge Line Item 74 Advertising to \$4,000. from the previously agreed upon amount of \$3,500. Director Fennel seconded the motion. The motion carried unanimously. 5-0

Director Fennell made a motion to approve the 2013-2014 EDC Budget. Director Neudorff seconded the motion. The motion carried unanimously. 5-0

Finance Director Cathy Crane will make the monetary input into the EDC 2013-2014 Budget.

### **Regular Agenda**

CDC President Deffibaugh announced Regular Agenda Item #1: “Nominations, discuss and possible action regarding the election of the CDC Vice-President.” Director Neudorff was nominated at the Vice-President. Director Fennell made a motion to approve Director Neudorff as the Vice-President. Director Baker seconded the motion. The motion carried unanimously. 5-0

CDC President Deffibaugh announced Regular Agenda Item #2: “Update regarding the new Promotional Map Update.” The Directors reviewed the draft of the new promotional map and requested the following action be taken:

- a. Correct “floated 15” in the Hospitals/Medical Facilities section
- b. Remove City Limits line
- c. Leave ETJ line in but put in a brighter blue
- d. Add Taco Bell and Taco Delight logos to the commercial insert
- e. Princeton Junction subdivision should be in yellow
- f. Change thoroughfares in red
- g. Princeton Village and Greenfield should be yellow
- h. Remove tag line “Future Thoroughfare” from CR400
- i. Place picture of new water tower in collage instead of two pictures of the old Community Park water tower.
- j. Use same colors on front and back legends
- k. Remove Demo Reports
- l. Increase order to 1,000 copies

The Directors would like to have the changes made and another draft brought back to the next meeting.

CDC President Deffibaugh announced Regular Agenda #3: "Receive a report, hold a discussion and take possible action regarding the following items:"

- A. Financial Reports— Finance Director Crane reviewed the report
- B. Sales Tax Analysis –Kathy Morris reviewed the report
- C. Next Meeting: September 12, 2013

CDC President Deffibaugh announced Regular Agenda #4: "Manager's Report:" Nothing to report at this time

CDC President Deffibaugh announced Regular Agenda #5: "Consider a request for items to be placed on a future agenda and NOT for discussion at this meeting of these requests:"  
Nothing brought forward at this time

CDC President Deffibaugh announced Regular Agenda #6: "Review, discuss and possible action regarding items of interest to the public/citizens." Nothing to report at this time

CDC President Deffibaugh announced Regular Agenda #7: "Adjournment"  
Director Baker made a motion to adjourn the meeting. Director Neudorff seconded the motion. The motion carried unanimously. The meeting adjourned at 8:36pm.

Minutes were approved on the 12 day of September 2013.  
 