

MINUTES OF THE
CITY OF PRINCETON
PRINCETON COMMUNITY DEVELOPMENT CORPORATION
REGULAR MEETING OF JUNE 13, 2013

The Princeton Community Development Corporation met in a regular session in the Council Chamber at City Hall, 123 W. Princeton Drive, on Thursday, June 13, 2013 at 6:30 p.m.

The following CDC Board of Directors was present: President/Councilmember Steven Deffibaugh, Vice-President/Councilmember Bill Glass, Director Brigitte Baker and Director Rick Neudorff. Director Jeffrey Rhymes, Director Gerald Dotson and Director Fred Fennell were absent. The following Staff Members were present: Kathy Morris, CDC Co-ordinator, Cathy Crane, Finance Director and Stephanie Bowman, Events Co-ordinator.

CDC President **Deffibaugh** presided and called the meeting to order at 6:32p.m.

CDC President **Deffibaugh** called roll and certified a quorum was present.

CDC President **Deffibaugh** led the CDC Directors and staff in the invocation.

CDC Vice-President **Glass** led the CDC Directors and staff in the Pledge of Allegiance.

CDC Director **Neudorff** led the CDC Directors and staff in the Texas State Flag Allegiance.

CDC President **Deffibaugh** announced Citizen Appearance. No one spoke.

CDC President **Deffibaugh** announced Consent Agenda: "Discussion and possible approval of the Princeton Community Development Corporation Special Meeting Minutes of April 25, 2013 and Regular Meeting Minutes of May 9, 2013." Director Baker made a motion to approve the minutes. Vice-President Glass seconded the motion. The motion carried unanimously. 4-0

CDC President Deffibaugh announced Regular Agenda Item #1: "Introduction of new CDC Board of Director, Rick Neudorff, replacing Barbara Palmer." Director Neudorff comes to the CDC Board of Directors with quite a bit of experience from the City of Plano.

CDC President **Deffibaugh** announced Regular Agenda Item #2: "Review, discuss and possible action regarding the Princeton Chamber of Commerce." Kathy Morris informed the EDC wants to meet with the CDC in a joint meeting on July 11th without the Chamber of Commerce to discuss what they can do to work with the Chamber of Commerce. Vice-President Glass made a motion to approve a joint meeting with the EDC on July 11, 2013 to discuss all options that can be done with the relationship with the Chamber of Commerce. Director Baker seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda Item #3: "Review, discuss and possible action regarding the Hardscape Wall." Kathy Morris showed the Directors two pictures of the Hardscape Wall with the circle enclosed star and the metal "P" as they had requested. They approved of the concept but thought that they circle/star and the "P" should be a size smaller to

compensate for growth of the plants and include backlighting. Vice-President Glass made a motion to approve the circle/star and "P" concept with backlighting for the walls at the corners of 2nd and 4th Streets. Vice-President Glass seconded the motion. The motion carried unanimously. 4-0
However the Directors requested that a cost be brought back at the next meeting for discussion and approval.

CDC President **Deffibaugh** announced Regular Agenda Item #4: "Review, discuss and possible action regarding the use of the expensed monies allocated for the 4th of July Celebration." The celebration is being held on the 3rd of July from 5pm to 10pm. Stephanie Bowman, Events Co-ordinator, updated the Directors on the CDC committed funds for the celebration. She requested that of the \$5,000.00 CDC funds that \$3,500.00 actually be spent on the fireworks and \$1,500.00 be spent on other expenditures for the celebration. The EDC will be asked to do the same with their committed funds. President Deffibaugh stated that he would contact the Marine's office for a potential booth. Director Baker stated that she would contact the Army office for the same. Director Baker made a motion to approve the revision of allocation of the committed funds for the celebration. Director Neudorff seconded the motion. The motion carried unanimously. 4-0

Regular Agenda Item #8 was moved to be discussed at this point. Kathy Morris requested that Item #8 be discussed prior to Item #5.

CDC President **Deffibaugh** announced Regular Agenda Item #8: "Review, discuss and possible action regarding the refurbishing of the old POW water tower at the Community Park and a possible fundraiser" Kathy Morris informed the Directors that Derek Borg had received a bid of \$34,560.00 plus \$275.00 per block letter for tank lettering from Pittsburg Tank & Tower Maintenance Co., Henderson, KY. President Deffibaugh stated that he believed that there was a local, Nevada, TX, company that did this type of work. Ms. Morris asked the Directors if they would consider refurbishing the tank as a 2013-2014 Budget project, as opposed to a fund raiser. The Directors suggested that we check with J.M. Caldwell Sr. about the color and lettering of the original tank. They discussed looking into the old Princeton books at the Library. Director Neudorff suggested checking with the Collin County Historical Society. Director Neudorff volunteered to contact County Commissioner Chris Hill about the refurbishing of the tank to see if there were any grants or County funds available. Director Neudorff made a motion to approve the project of refurbishing the old POW water tower/tank as a budget project. Vice-President Glass seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda Item #5: "Review, discuss and possible action regarding a Presentation by Cathy Crane, Finance Director, to Amend the CDC Budget." Cathy Crane, Finance Director, to amend the CDC Budget." Finance Director Cathy Crane reviewed the format changes that she had made at the request of the CDC Directors. Vice-President Glass made a motion to approve the format changes to the CDC Budget. Director Baker seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda Item #6: "Discuss future projects for the 2013-2014 CDC Budget." The Directors suggested a few projects as follows—

- a. Old POW Water Tower
- b. Old POW water well connected to the water tower
- c. Skate Board Park area
- d. Easter Egg Hunt
- e. Christmas Tree Lighting

f. Walking Bridge for Disc Golf Course

The Directors will come back to the next meeting with additional ideas for CDC Budget Projects for the 2013-2014 Budget.

CDC President **Deffibaugh** announced Regular Agenda Item #7: "Discuss and possible action regarding recognition for Barbara Palmer's service as a CDC Director." All of the Directors felt that Barbara Palmer should receive recognition for her years serviced as a CDC Director. They wanted the recognition to be presented to her at a City Council Meeting where they would be a larger attendance of citizens and a City Wide recognition. They felt that a newspaper article should be included in the recognition also. A plaque will be designed and purchased for the recognition in the amount of \$50.00. Vice-President Glass made a motion to approve the purchase of a plaque in the amount of \$50.00 and presentation at a future City Council Meeting. Director Baker seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda Item #9: "Review, discuss and possible action regarding the new Promotional Map Update from Committee." No Promotional Map Committee members were present.

CDC President **Deffibaugh** announced Regular Agenda Item #10: "Receive a report, hold a discussion and take possible action regarding the following items:"

- a. Financial Report-Cathy Crane presented the current report to the Directors
- b. Current sales tax – excellent results
- c. Next Meeting: July 11, 2013—joint meeting with EDC to discuss Chamber of Commerce

CDC President **Deffibaugh** announced Regular Agenda #11: "Manager's Report:

- a. Open Meetings Online Mandatory Training – www.oag.state.tx.us A reminder to complete the online training and submit their certificates to City Hall—Jeffrey Rhymes is still outstanding on his training
- b. WIFI---Directors still can't connect to WIFI at City Hall
- c. Street reconstruction ---Willow St.---- out for bid
- d. Downtown Parking Lot/Walking Trail—out for bid

CDC President **Deffibaugh** announced Regular Agenda #12: "Review, discuss and possible action regarding items of interest to the public/citizens:

- a. Taco Bell opening—Monday, June 17th
- b. Dickey's Bar-B-Que—end of month
- c. CDC/EDC Projects on Website—copy of the screen was given to the Directors

CDC President **Deffibaugh** announced Regular Agenda #13: "Consider a request for items to be placed on a future agenda and NOT for discussion at this meeting of these requests:"

- a. 2013-2014 Budget Items
- b. Leadership Program/Course
- c. Chamber of Commerce Workshop
- d. Hardscape Wall-cost for circle/star and "P" both with backlighting
- e. POW Camp/Park Water Tower Refurbishment

CDC President **Deffibaugh** announced Regular Agenda #14: "Adjournment"
Vice-President Glass made a motion to adjourn the meeting. Director Baker seconded the motion.
The motion carried unanimously. 4-0 The meeting adjourned at 7:50pm.

Minutes were approved on the 11 day of July 2013.




