

MINUTES OF THE
CITY OF PRINCETON
PRINCETON COMMUNITY DEVELOPMENT CORPORATION
SPECIAL MEETING OF MARCH 28, 2013

The Princeton Community Development Corporation met in a special session in the Council Chamber at City Hall, 123 W. Princeton Drive, on Thursday, March 28, 2013 at 6:35 p.m.

The following CDC Board of Directors was present: President/Councilmember Steven Deffibaugh, Vice President/Councilmember Bill Glass, Director Brigitte Baker, Director Barbara Palmer. Directors Fred Fennel, Jeffrey Rhymes and Gerald Dotson were absent. The following Staff Members were present: Derek Borg, City Manager, and Kathy Morris.

CDC President **Deffibaugh** presided and called the meeting to order at 6:36p.m.

CDC President **Deffibaugh** called roll and certified a quorum was present.

CDC President **Deffibaugh** led the CDC & EDC directors and staff in the invocation.

CDC President **Deffibaugh** led the directors and staff in the Pledge of Allegiance.

CDC Director **Baker** led the directors and staff in the Texas State Flag Allegiance.

CDC President **Deffibaugh** announced Citizen Appearance. No one spoke.

CDC President **Deffibaugh** announced Consent Agenda: "Discussion and possible approval of the Princeton Community Development Corporation Regular Meeting Minutes of January 31, 2013." Vice President Glass made a motion to approve the minutes. Director Baker seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda #1: "Review, discuss and possible action regarding the new Downtown Public Parking area." Derek Borg, City Manager, updated the group on the proposed parking and walk area on the property located roughly at 3Rd Street/2nd Street/Main Street which was donated to the City by Jimmy & Becky Copp. A land survey has been conducted along with grading and paving plans. Mr. Borg stated that a 6 to 8ft. wooded fence would be constructed along the property lines of the Askew property. The Directors approved of the plans and wished that it was already constructed. The next step is to write the specifications and go out for bids. Vice President Glass made a motion to write the specifications and go out for bids for the Downtown Public Parking area. Director Baker seconded the motion. The motion carried unanimously. 4-0

CDC President **Deffibaugh** announced Regular Agenda #2: "Receive a report, hold a discussion and take possible action regarding the following items:

- a. Financial Report-the Directors had questions about line items "Paying Agent/Bank Fee" on the Financial Report. Derek Borg stated that he would talk to the Finance Director about these issues and have her revise the report. A revised report will be sent out via email to the Directors.

- b. Current sales tax – very good results
- c. Next Meeting: April 25th – Joint CDC/EDC Meeting (Photo Contest winner)

CDC President **Deffibaugh** announced Regular Agenda #3: “Manager’s Report:

- a. Leadership Program – currently “on hold”
- b. Collin County Economic Development Meeting attended by Lee Lawrence and Kathy Morris – Meeting was held in Frisco and hosted by County Judge Keith Self. It was a fact finding meeting to see if the attending Collin County cities were interested in forming a joint EDC group. After the meeting an email was sent out requesting meeting comments. No further communication has been received at this point concerning the effort.
- c. City Website - updated demographics area—The Directors would like to see the Census population counts on the website instead of NCTCOG counts.
- d. Open Meetings Online Mandatory Training – www.oag.state.tx.us This was a reminder that if the Directors don’t do the training and forward their certificates to Lesia Thornhill, City Secretary, quickly they will have to step down from the Board.
- e. Community Wide Trash Off Day at Community Park April 6– 8am to 2pm
Volunteers needed to help on that day.
- f. Library Opening – “soft” opening 2nd week of March --- at this time Grand Opening set for May 13th---A change in scheduling has been made the library will be moving the week of April 1st with a “soft” opening the week of April 8th. The Grand Opening/Dedication date has not been set but possibly will be around mid-June.

CDC President **Deffibaugh** announced Regular Agenda #4: “Consider a request for items to be placed on a future agenda and NOT for discussion at this meeting of these requests:”

- A. Hardscape Walls
- B. Chamber of Commerce
- C. Leadership Program/Course
- D. Open Meetings Training online—check at roll call

CDC President **Deffibaugh** announced Regular Agenda #5: “Adjournment”

Director Palmer made a motion to adjourn the meeting. Director Baker seconded the motion. The motion carried unanimously. 4-0 The meeting adjourned at 7:12pm.

Minutes were approved on the 25 day of April 2013.




